

SUPERVISORS REORGANIZATION MEETING

1. MTG TO ORDER **At 3:00 PM on January 3, 2022** the Supervisors of Fairfield Township met at the Municipal Building for the purpose of organizing the Board for the fiscal year 2022. Members present were: Jim Brown, Paul Altimus, Vaughn Tantlinger
2. CHRMN **On a motion** by Vaughn, seconded by Jim, Vaughn Tantlinger was appointed **Chairman** of the Board for the ensuing year. Motion Carried – 3 yes/ 0 no (V.T.-Yes/P.A.-Yes/J. B.-Yes)
3. VICE CHRMN **On a motion** by Vaughn, seconded by Jim, Paul Altimus was appointed **Vice-Chairman** for the ensuing year. Motion Carried – 3 yes/0 no (V.T.-Yes/P.A.-Yes/J. B.-Yes)
4. SEC/TRS **On a motion** by Paul, seconded by Vaughn, Carrie Tantlinger was appointed **Secretary** for the ensuing year. Motion Carried – 3 yes/ 0 no (V.T.-Yes/P.A.-Yes/J. B.-Yes)
On a motion by Jim, seconded by Vaughn, Paul Altimus was appointed **Treasurer** for the ensuing year. Motion Carried – 3 yes/ 0 no (V.T.-Yes/P.A.-Yes/J. B.-Yes)
5. BOND **On a motion** by Vaughn, seconded by Paul, the **bond** for the Treasurer was set at \$250,000.00 for the ensuing year. Look into getting the bond to run February to February for next year. Motion Carried – 3 yes/0 no (V.T.-Yes/P.A.-Yes/J. B.-Yes)
6. SEC BENEFITS **On a motion** by Paul seconded by Vaughn, the **compensation** for the **Secretary** was set at \$17.43 per hour Benefits: 2 weeks vacation, 5 sick days, 5 personal days, 5 covid days (Must provide documentation of positive case or exposure, unused days are not carried over) Motion Carried – 3 yes/ 0 no (V.T.-Yes/P.A.-Yes/J. B.-Yes)
7. BANK **On a motion** by Vaughn, seconded by Paul, Somerset Trust Co., New Florence, PA 15944 was designated as **Depository** for the township funds (General Fund). Motion Carried – 3 yes/0 no (V.T.-Yes/P.A.-Yes/J. B.-Yes)
On a motion by Jim, seconded by Paul, First National Bank., Ligonier, PA 15658 was designate **Depository** for the township funds (State Fund, A.R.P.A., Act 13). Motion Carried – 3 yes/0 no (V.T.-Yes/P.A.-Yes/J. B.-Yes)
8. SOLICITOR **On a motion** by Vaughn, seconded by Jim, Jeffrey Miller was appointed **Township Solicitor**, and retaining fee for routine work was \$95 per hour for the ensuing year. Additional money for extra service and duties set at \$95 per hour . Motion Carried – 3 yes/ 0 no (V.T.-Yes/P.A.-Yes/J. B.-Yes)
9. MONTHLY MTGS **On a motion** by Jim, seconded by Vaughn, the regular **Monthly Meetings** of the Board will be held on the 2nd Thursday of each Month **@ 3PM**. The meeting site will be the Municipal Building. Motion Carried – 3 yes/0 no (V.T.-Yes/P.A.-Yes/J. B.-Yes)
10. VAC. BOARD **On a motion** by Vaughn, seconded by Jim, Ernest Henderson was appointed to the **Vacancy Board**. Motion Carried – 3 yes/ 0 no (V.T.-Yes/P.A.-Yes/J. B.-Yes)
11. VOTE **On a motion** by Jim, seconded by Paul, Vaughn Tantlinger was appointed **Voting Delegate** to the State Del Association. Township will reimburse: wages, lodging, meals, tolls, mileage expenses for...3 supervisors & secretary. Motion Carried – 3 yes/0 no (V.T.-Yes/P.A.-Yes/J. B.-Yes)
12. ROAD MASTERS **On a motion** by Vaughn, seconded by Jim; Paul Altimus was appointed **Road Master**. Motion Carried – 3 yes/ 0 no (V.T.-Yes/P.A.-Yes/J. B.-Yes)
On a motion by Paul, seconded by Jim, Vaughn Tantlinger was appointed **Road Master**. Motion Carried – 3 yes/ 0 no (V.T.-Yes/P.A.-Yes/J. B.-Yes)
On a motion by Vaughn, seconded by Paul, James Brown was appointed **Road Master**. Motion Carried – 3 yes/ 0 no (V.T.-Yes/P.A.-Yes/J. B.-Yes)
13. EMP **On a motion** by Paul, seconded by Vaughn, Ernest Henderson was appointed employee for the Township Compensation was \$15.48 per hour for the ensuing. Benefits: 2 weeks vacation, 5 sick days, 5 personal days, 5 covid days (Must provide documentation of positive case or exposure, unused days are not carried over), Health Insurance Motion Carried – 3 yes/0 no (V.T.-Yes/P.A.-Yes/J. B.-Yes)
14. RD MSTR **On a motion** by Jim, seconded by Vaughn, **wages** for Roadmaster were recommended at \$22.00/hour Benefits: Remain the same but add 5 covid days (Must provide documentation of positive case or exposure, unused days are not carried over) Motion Carried – 3 yes/ 0 no (V.T.-Yes/P.A.-Yes/J. B.-Yes)
15. MILEAGE RATE **On a motion** by Vaughn seconded by Jim, **mileage rate** will be set at IRS mileage rate at \$.585 per mile for the ensuing year for personal vehicle use. Motion Carried – 3 yes/0 no (V.T.-Yes/P.A.-Yes/J. B.-Yes)
16. SEO **On a motion** by Paul, seconded by Jim, Michael D'Arrigo was appointed **Sewage Enforcement Officer** at the rate of Fee Schedule provided by SEO. Plus Mileage rate. Backup SEO provided by Michael D'Arrigo. Motion Carried – 3 yes/ 0 no (V.T.-Yes/P.A.-Yes/J. B.-Yes)
17. ORD. **On a motion** by N/A, seconded by N/A, N/A was appointed as **Ordinance Officer**.
18. SEWAGE AUTH **On a motion** by N/A, seconded by N/A, N/A to the **Tri Community Sewer Authority Board**.
19. RECORDS OFFICER **On a motion** by Vaughn, seconded by Jim, Carrie Tantlinger was appointed **Open Records Officer** for the ensuing year. Motion Carried – 3 yes/0 no (V.T.-Yes/P.A.-Yes/J. B.-Yes)
20. PUBLIC COM. **NONE**
21. ADJOURN **On a motion** by Vaughn, seconded by Jim, the **Reorganization Meeting** was adjourned. Time: 3:35 PM Motion Carried – 3 yes/0 no (V.T.-Yes/P.A.-Yes/J. B.-Yes)

Carrie Tantlinger-Secretary