



FAIRFIELD TOWNSHIP REGULAR MEETING HELD ON MARCH 9, 2017



I. MEETING CALLED TO ORDER AT: 7:00 PM (TIME) BY: VAUGHN TANTLINGER. VAUGHN ANNOUNCED THAT EMMA COULD NOT BE HERE TONIGHT, SO THEY WILL RECORD AND TAKE NOTES.

PLEDGE OF ALLEGIANCE

II. ROLL CALL: PAUL ALTIMUS-PRESENT JAMES BROWN-PRESENT SOLICITOR-PRESENT (JWM)
VAUGHN TANTLINGER-PRESENT **SECRETARY-ABSENT (EJB)** CITIZENS-2

III. PREVIOUS MONTHS MEETING FEB 9, 2017: APPR BY PAUL; 2ND BY VAUGHN, UN-3-YES / 0-NO (V. TANTLINGER -YES / P. ALTIMUS-YES / J. BROWN-YES)

IV. TRUE BILLS PAID AND TO BE PAID ON FINANCIAL STATEMENT DATED FEBRUARY 2017. PAUL CORRECTED LINE ITEM #3 SHOULD BE PAYROLL 3 & 4; APPR BY VAUGHN; 2ND BY JAMES; UN-3-YES / 0-NO (V. TANTLINGER-YES / P. ALTIMUS-YES / J. BROWN-YES)

V. CORRESPONDENCE: 1. **JAMES STEWART SUBDIVISION** PAUL SAID IT IS A 100 ACRE TRACT OF LAND WITH AN EXISTING DWELLING THAT IS BEING SUBDIVIDED TO A 2 ACRE PARCEL AND THE REMAINING ACRES WILL REMAIN UNBUILDABLE UNTIL TESTED FOR SEWAGE. THE TWP. SEO HAS SIGNED OFF ON THE NON BUILDING WAIVER. MOTION BY PAUL TO APPROVE THE JAMES STEWART SUBDIVISION; 2ND BY VAUGHN; UN-3-YES / 0-NO (V. TANTLINGER-YES / P. ALTIMUS-YES / J. BROWN-YES) 2. **VAUGHN ANNOUNCED** TWP. RECEIVED A LETTER FOR A PUBLIC MEETING PLANNED FOR WESTMORELAND COUNTY BRIDGE REPLACEMENT PROJECTS ON MARCH 20TH AT THE LIGONIER TOWN HALL. PUBIC CAN BE THERE FROM 4 TO 5:30; SUPERVISORS BETWEEN 3-4. BASICALLY UPDATE FROM PEN DOT, AND THE REASON HE IS BRINGING IT UP, THE TWP. HAS A BRIDGE ON SR104 WHICH IS PAST SOWERS TIRE

VI. PERSONS PLACED ON AGENDA: NONE

VII. OLD BUSINESS: 1. **EQUIPMENT RENTAL BID**—PAUL STATED TWP. MADE MOTION TO BID FOR EQ. RENTAL AT FEB MEETING BUT FAILED TO RECOGNIZE THE DATE OF THE OPENING. MOTION BY PAUL TO ADVERTISE TO OPEN BIDS FOR EQUIPMENT RENTAL ON APRIL 13, 2017 AT 7 PM: 2ND BY JAMES; , UN-3-YES / 0-NO (V. TANTLINGER -YES / P. ALTIMUS-YES / J. BROWN-YES) 2. **RES#2-2017** APPOINTING AN ASSISTANT TREASURER AND ASSISTANT SECRETARY PURSUANT TO 705 AND 804 OF THE 2ND CLASS TOWNSHIP CODE AND PROVIDING FOR COMPENSATION THEREOF. VAUGHN ANNOUNCED THE TWP. RECOMMENDS DANIEL SOWERS BE APPOINTED ASSISTANT SEC/TRES FOR FAIRFIELD TOWNSHIP, TWP. OBTAINED A BOND FOR HIM ALREADY. WHEN HE IS EMPLOYED AND PERFORMING THESE DUTIES AS ASSIST SEC-TRES SHALL BE PAID AT THE RATE OF \$12.50 PER HOUR OR AS SUCH OTHER RATE FROM TIME TO TIME BE APPROVED BY THE SUPERVISORS AT AN OPEN MEETING EXCEPT TIME SPENT AT A PUBLIC MEETING IN WHICH THE ASSISTANT SEC/TEAS SHALL BE PAID A FLAT RATE FOR THE MEETING OF \$35.00. SOLICITOR INFORMED THE SUPERVISORS THAT THEY HAVE RECEIVED A LETTER REGARDING THIS MOTION AND THOUGHT THEY SHOULD RECOGNIZE IT PRIOR TO ANY MOTIONS SINCE IT IS REGARDING THIS RESOLUTION. VAUGHN SAID HE WAS GOING TO RECOGNIZE IT IN THE COMMENTS. SOLICITOR SAID WHAT HE PREFERS THEY RECOGNIZE IT BECAUSE OF THE NORMAL COURSE OF THINGS, IT WOULD BE A SUBJECT ON WHICH COMMENT WOULD BE ASKED TO BE MADE BEFORE VOTING ON THIS RESOLUTION. HE ASKED THAT THEY RECOGNIZE AND CONSIDER IT. VAUGHN STATED THIS LETTER WAS HANDED TO HIM TODAY TO BE READ TONIGHT BY THE TWP. SEC-TRES BECAUSE SHE WAS NOT ABLE TO ATTEND. **THE LETTER WAS AS FOLLOWS.**

“EMMA BRENDLINGER WANTED IT TO GO ON RECORD THAT SHE, THE SEC/TRES IS AGAINST RESOLUTION #2-2017 BECAUSE THE HOURLY WAGE AND MEETING PAY WAS BLANK FOR THIS MEETING AS IT WAS FOR THE FEB 9, 2017 MEETING. THE SECRETARY COULD NOT BE HERE DUE TO A FAMILY EMERGENCY AND REQUESTED THE BOARD AT WORK IN THE MORNING TO TABLE BECAUSE OF THE BLANKS IN WAGES AND MEETING PAY. THE SUPERVISORS CAN CALL A MEETING WITHIN 24 HRS SHOULD THE NEED ARISE TO MAKE THE APPOINTMENT PRIOR TO THE APRIL MEETING. AGAIN, I AM REQUESTING TO TABLE TILL APRILS REGULAR MEETING SO THAT I MAY STATE MY COMMENTS AND PRESENT DOCUMENTATION IF NEEDED ON THE CURRENT HOURLY WAGES INCLUDING BENEFITS. I FEEL YOU ALL HAVE SOME IDEA ON WHAT WILL BE PAID. I DO NOT HAVE A PROBLEM WITH DAN SOWERS BEING APPOINTED. SIGNED BY EMMA J. BRENDLINGER, SEC-TRES.” VAUGHN SAID THAT ON RECORD THIS LETTER WAS READ. VAUGHN MADE A MOTION TO APPROVE RES#2-2107 AS PRESENTED; 2ND BY PAUL; UN-3-YES / 0-NO (V. TANTLINGER-YES / P. ALTIMUS-YES / J. BROWN-YES)

3. **TABLED AT THE JANUARY 3, 2017 REORGANIZATION MEETING.** PAUL SAID HE HAS NOTHING TO BRING UP UNDER ITEM #3 ON OLD BUSINESS; VAUGHN AND JIM SAID THEY DIDN'T EITHER.

10. **VAC.** **On a motion** by _____, seconded by _____, _____ was
BOARD appointed to the **Vacancy Board.** Motion was _____.

VAUGHN SAID #4 IS NOT ON THE PRINTOUT—4. **COMPENSATION FOR TOWNSHIP EMPLOYEE—DANIEL SOWERS.** PAUL SAID DANIEL SOWERS WAS APPOINTED A FULLTIME EMPLOYEE AT THE REORGANIZATION MEETING BUT AT THAT TIME THE SUPERVISORS DID NOT HAVE AN ASSESSMENT OF WHAT HE IS ENTITLED TO REGARDING HIS TIME OFF. IN TALKING TO THE SOLICITOR AND DISCUSSIONS AMONGST THEMSELVES, THEY HAVE COME UP WITH SOLUTION THAT THEY FEEL IS FAIR TO DAN AND TO THE TOWNSHIP. **1ST ITEM OF BUSINESS IS PAID HOLIDAYS**—THEY RECOMMEND THAT HE BE ENTITLED TO ALL THE PAID HOLIDAYS SET BY THE AUDITORS AS RECOGNIZING THE SUPERVISORS. **2ND ITEM IS PERSONAL DAYS**—RECOMMENDS THE MAXIMUM OF 5. **SICK DAYS** –HAS A TOTAL OF 5, THEY RECOMMEND THAT. **VACATION**—THE BOARD RECOMMENDS THAT HE GE 2 WEEKS VACATION. THE PERSONAL, SICK DAYS, AND VACATION DAYS ARE THE 5 BUSINESS WORKING DAYS NOT A WEEKEND CALENDAR. MOTION MADE BY PAUL TO APPROVE THE TIMES OFF AS DESCRIBED; 2ND BY JAMES; UN-3-YES / 0-NO (V. TANTLINGER-YES / P. ALTIMUS-YES / J. BROWN-YES) VAUGHN ASKED FOR ANY OTHER OLD BUSINESS. NONE WAS BROUGHT UP.

VIII. NEW BUSINESS: 1. **DIESEL BID** THRU THE COG--MOT BY VAUGHN TO ADVERTISE THRU IW COG FOR 10,000 GALLON DIESEL (MORE/LESS) 2ND BY PAUL; UN-3-YES / 0-NO (V. TANTLINGER-YES / P. ALTIMUS-YES / J. BROWN-YES) PAUL SAID THE COG WILL OPEN THEN THE TWP. WILL REVIEW THE VENDERS AT TWP. MEETING IN MAY. THE COG OPENS THEM AT THEIR MEETING AND SENDS THE TWP. THE RESULTS AND THEN TWP. REVIEWS AND ACTS ON AT THE TOWNSHIP MAY MEETING. 2. **ACT 13- 2015 MUNICIPALITY APPROVED BUDGET REPORT FOR \$814,400.00;** PAUL SAID ACT 13 IS SUPPLEMENTED BY THE MARCELLUS WELL MONEY GIVEN TO US BY THE STATE. AND THE TWP. IS JUST NOW ACTING ON MONEY RECEIVED IN 2015. THAT IS HOW MUCH OF A BACK DRAG THE STATE IS CARRYING WITH THIS MONEY. THE AMOUNT IT THE TOTAL APPROVED BUDGET OF ALL

ACCOUNTS, NOT JUST THE ACT 13 MONEY. PAUL EXPLAINED THAT THE \$814,400 INCLUDED THE ACT 13 MONEY. SO THE TWP. HAS TO MOTION TO APPROVE THE BUDGET THAT INCLUDES THE ACT 13 MONEY. PAUL SAID IT IS RUN BY PUC, WHICH IS WHY IT IS SUCH A DEBUCKLE. MOT BY PAUL MADE MOTION TO APPROVE THE ACT 13 2015 MUNICIPAL BUDGET AS PRESENTED; 2ND BY VAUGHN; UN-3-YES / 0-NO (V. TANTLINGER-YES / P. ALTIMUS-YES / J. BROWN-YES) **3. ACT 13—UNCONVENTIONAL GAS WELL FUND USAGE** REPORT PAUL STATED THIS HAS TO BE DONE BY THE FIRST OF APRIL—VAUGHN STATED THAT THE TOTAL FUNDS USED IN 2015 WAS \$19,533.26 AND MONEY RECEIVED WAS \$54,484.37; MOTION MADE BY VAUGHN TO APPROVE THE 2015 ACT 13-UNCONVENTIONAL GAS WELL FUND USAGE REPORT AS PRESENTED; 2ND BY PAUL; UN-3-YES / 0-NO (V. TANTLINGER-YES / P. ALTIMUS-YES / J. BROWN-YES) **4. GROSS ROAD COUNTY CONSERVATION DISTRICT PROJECT**—VAUGHN SAID IT IS DIRT AND GRAVEL ROAD PROJECT FOR 2017. THE TWP. NEEDS AN ENGINEER TO ENGINEER THE PLACEMENT OF PIPE ARCHES. MOTION BY PAUL TO APPOINT MARKOWSKY ENGINEERING FIRM TO SPEARHEAD THE COMPLETION OF THIS PROJECT; 2ND BY JAMES; UN-3-YES / 0-NO (V. TANTLINGER-YES / P. ALTIMUS-YES / J. BROWN-YES) **5. FULL DEPTH RECLAMATION PROJECT BID.** PAUL EXPLAINED THAT THIS IS A GRANT RECEIVED BY THE WESTMORELAND CONSERVATION DISTRICT FOR FULL DEPTH RECLAMATION IS A PROCESS WHERE THE EXISTING ROAD BASE IS PULVERIZED TO A SPECIFIC DEPTH AND STABILIZED WITH A HARDENING AGENT. TWP. HAS ALREADY RECOGNIZED EARTH TECH ENGINEERING TO SPEARHEAD THE PROJECT. IN CONVERSATION WITH EARTHTECH, THEY WILL PROVIDE THE ADVERTISING AND BID PACKAGE PERFORMANCE TO ACHIEVE THIS PROCESS. MOTION BY PAUL TO ADVERTISE FOR THE F.D.R. TO BE OPENED AT MAY 11, 2017 MEETING AT 3 PM AT THE TWP. BUILDING; 2ND BY VAUGHN; UN-3-YES / 0-NO (V. TANTLINGER-YES / P. ALTIMUS-YES / J. BROWN-YES) **6. INSURANCE AGENCY**—VAUGHN SAID THEY HAVE BEEN SPENDING THE LAST 3 DAYS ON. TWP. SUPERVISORS ARE REVIEWING INSURANCE QUOTES FOR THE BUILDING/AUTO/ ETC. VAUGHN SAID THE CURRENT INSURANCE IS UP FOR RENEWAL THE 1ST OF APRIL AND THE TWP. NEEDS TO HAVE THIS SPECIAL MEETING TO GO OVER THE QUOTES FROM THE INSURANCE AGENCY THEY HAVE BEEN TALKING TOO. MOTION BY PAUL TO HOLD THIS SPECIAL MEETING ON MARCH 23, 2017 AT 3PM; 2ND BY JAMES; UN-3-YES / 0-NO (V. TANTLINGER-YES / P. ALTIMUS-YES / J. BROWN-YES) VAUGHN SAID ANOTHER ITEM NOT ON THE AGENDA IS **7. SPRING CLEANUP**-PAUL SAID IN TALKING WITH THE VENDORS WHO ARE RESPONSIBLE FOR THE DUMPSTERS AND HAULING OF ALL THE MATERIALS—IT WILL BE MAY 6, 2017; TIME AND FEE SCHEDULES WILL BE ANNOUNCED AT A LATER DATE OR AS PART OF THE COMMUNITY AFFAIRS NOTICE IN THE PAPERS. OR ON THE TWP. WEBSITE. **8. SOLICITOR—JEFF ANNOUNCED** THAT THE TWP. HAD OPTING IN STATUS FOR ADMINISTRATION FOR THE UNIFORM CONSTRUCTION CODE, HE WILL NEED THEIR AUTHORIZATION IF THEY INTEND TO MOVE FORWARD WITH IT. HE WILL HAVE TO PREPARE AN ORDINANCE FOR ACTION AT THE NEXT REGULAR MEETING. PAUL ASKED IF THAT WOULD GIVE SOLICITOR ENOUGH TIME WITH ADVERTISING AND PREPARING. SOLICITOR SAID HE WOULD BE BUSY WITH IT, BUT WILL DO WHAT HE HAS TOO. PAUL SAID TWP. CAN WAIT TILL MAY. SOLICITOR SAID THAT WOULD BE BETTER. VAUGHN MADE A MOTION FOR SOLICITOR TO DRAW UP THE ORDINANCE REQUIRED TO OPT IN FOR THE ADMINISTRATION OF THE UNIFORM CONSTRUCTION CODE, 2ND BY PAUL; UN-3-YES / 0-NO (V. TANTLINGER-YES / P. ALTIMUS-YES / J. BROWN-YES)

IX. PUBLIC COMMENT: 1. ALEX ASHCROFT 2. SUE BARTOW SEWAGE MEETING, CHECKING CHLORINE AND GETTING IT STRAIGHTENED OUT. STILL LOOKING INTO A SURFACE MATERIAL FOR THE ROAD TO THE PLANT. PAUL ASKED IF THEY TALKED TO DIRT AND GRAVEL. THEY HAVE TALKED TO DON SHELTER AND JEAN FROM WEST WHEATFIELD AND THEY SAID IT WAS CONSIDERED A PRIVATE ROAD. PAUL SAID THEN THE CONSERVATION DISTRICT DOES NOT RECOGNIZE IT FOR FUNDING. SUE SAID THAT IS WHAT SHE UNDERSTANDS. PAUL SAID GREG SCHETZLE FROM THE WESTD CONSERVANCY DID MINE BELT CONVERSIONS ABOVE AND BEYOND PUBLIC ACCESS. VAUGHN SAID HE HAS ANOTHER NAME HE WILL TRY TO GET IN TOUCH WITH THIS WEEK-GREG SCHETLZE. PAUL ASKED IF THE BOARD HAS ANY OTHER IDEAS OTHER THAN THE CONSERVATION DISTRICT. SUE SAID IT IS .4 MILE AND THEY WERE LOOKING INTO MAYBE GOING WITH WEST WHEATFIELD TO PIGGYBACK ON ONE OF THEIR BIDS. THEY NEED TO JUSTIFY SPENDING THAT AMOUNT OF PUBLIC MONEY. SUE ASKED WHEN THEY APPOINTED DAN FOR THIS JOB, IS EMMA RETIRING? PAUL SAID NO, IT IS PROACTIVE APPROACH IN THE EVENT SOMETHING HAPPENS TO EMMA BECAUSE THEY GOT STUCK BEFORE. VAUGHN SAID IT WAS A MESS FOR 3 MONTHS LAST YEAR.

X. ADJOURNMENT: MOTION BY PAUL; 2ND BY VAUGHN; UN-3-YES / 0-NO (V. TANTLINGER-YES / P. ALTIMUS-YES / J. BROWN-YES) TIME 7:27 PM.

Fairfield Twp.-- 159 Midget Camp Rd. -- Bolivar, PA 15923 – 724-235-2140 – FAX 724-235-2752

Fairfield Website: www.fairfieldtwp.com

Email fairfield1773@verizon.net

Emma J. Brendlinger, Sec-Tres

(MINUTES WERE TYPED BY EMMA J. BRENDLINGER, SEC-TRES FROM RECORDER/NOTES TAKEN BY SUPERVISORS)