

REORGANIZATION MEETING-AUDITORS

1. **MTG ORDER** At _____ am on **January 4, 2022**, the **Auditors** of Fairfield Township met at the Municipal Building for the purpose of organizing the Board for the fiscal year 2022. Members present were:

DISCUSSION: 2022 Reorganization Meeting

2. **CHRMN** On a motion by _____, seconded by _____, _____ was elected **Chairman** of the board of Auditors for the ensuing year. **Motion** was _____ ()Yes ()No.

3. **SEC** On a motion by _____, seconded by _____, _____ was elected **Secretary** of the board of Auditors for the ensuing year. **Motion** was _____ ()Yes ()No.

4. **SUPV/ RDMR PAY** On a motion by _____, seconded by _____, the compensation for **full time** working Roadmaster/ Supervisors was set at _____ per hour effective January 1, 2022. **Motion** was _____ ()Yes ()No.
DISCUSSIONS: Township Supervisors requested a \$2.78 per hour raise. Carl suggested \$21.00 an hour raise because \$2.78 is too much of a jump.

5. **OVERTIME** On a motion by _____, seconded by _____, the **overtime compensation** for fulltime working Roadmaster / Supervisors set at _____ per hour. **Motion** was _____ ()Yes ()No.. Overtime Compensation for Supervisors employed by the township over 40 hour per week have the option of taking compensatory time off, which must be taken in that pay period; or being paid time and one-half.

6. **HOLIDAY** On a motion by _____, seconded by _____, **HOLIDAY COMPENSATION** will be the Following Effective January 1, 2022. **Motion** was _____ ()Yes ()No.

- | | | | |
|-------------------------|-------------------------------|-----------------------------|-------------------------|
| New Years Day | Presidents Day | Good Friday | Memorial Day |
| Independence Day | Labor Day | Veteran’s Day | General Election |
| Thanksgiving Day | Day after Thanksgiving | Day before Christmas | Christmas Day |

7. **HOLIDAY STIPULATIONS** On a motion by _____, seconded by _____, **HOLIDAY STIPULATIONS** Holiday pay will be equivalent of 8 hours pay at the Roadmaster/Supervisor’s straight time hourly rate of pay. Should any of the holidays fall on a Saturday or Sunday, then Friday or Monday shall be considered as the holiday. Any Supervisor working on a holiday shall be paid for the time worked at the rate of time and one-half, or shall be entitled to a substitute day off within that pay period. If a Roadmaster/Supervisor would be off on disability during a holiday pay period, he/she would then be **ineligible** to receive this holiday pay. **Motion** was _____ ()Yes ()No.

8. **PERSONAL DAYS** On a motion by _____, seconded by _____, **PERSONAL DAYS** will be as follows: One **PERSONAL DAY** for each year of service with a maximum of five (5) days No days can be carried over, any not used will be forfeited. After 20 yrs of service-1 extra day/after 25 yrs of service-2 extra days, beyond the original 5 days, then 1 day for every 5 years.
Motion was _____ ()Yes ()No.

9. **JURY DUTY** On a motion by _____, seconded by _____, Any Roadmaster/Supervisor serving on any juries will be reimbursed the difference between their regular straight time pay, and the money they receive (not including travel pay), for serving as a juror. **Motion** was _____ ()Yes ()No.

10. **COMPENSATED TIME OFF** On a motion by _____, seconded by _____, Compensated time off for full-time Roadmaster/ Supervisors shall be:
1. One (1) week paid vacation each calendar year, after one (1) year of service
Two (2) weeks paid vacation each calendar year, after three (3) years of service
Three (3) weeks paid vacation each calendar year, after fifteen (15) years of service
Four (4) weeks paid vacation each calendar year, after twenty (20) years of service
2. If a holiday as set forth falls within a period of a roadmaster/supervisors scheduled vacation, they shall receive an extra day of vacation with pay.
3. Roadmaster/Supervisors, if off due to any type of disability for a period of one year, shall not receive vacation pay.
4. All vacation is mandatory and must be taken within that year. No vacation shall be carried over to the following year. Any vacation not used shall be forfeited. **Motion** was _____ ()Yes ()No.

